

CMKP U P SAINIK SCHOOL, LUCKNOW & U P SAINIK SCHOOL GORAKHPUR

ENTRANCE EXAM: 2024-25

GENERAL INSTRUCTIONS & GUIDELINES

Please read the following instructions carefully before filling up the Application Form

1. Captain Manoj Kumar Pandey U P Sainik School, Lucknow and newly constructed U P Sainik School, Gorakhpur run under the aegis of U P Sainik Schools Society in the chairmanship of Chief Minister of UP. The purpose of these special institutions of Govt of UP is to impart military oriented training to prepare the selected students of Uttar Pradesh for a career in the officers' cadre of the Indian Armed Forces through National Defence Academy (NDA). Captain Manoj Kumar Pandey U P Sainik School, Lucknow is affiliated to the CBSE, New Delhi and the newly constructed U P Sainik School Gorakhpur will affiliate with CBSE New Delhi by the start of the academic session 2024-25. Both are English medium residential school,

2. Eligibility

(i) Applicant and Father of applicant must be a domicile of UP.

(ii) **Date of Birth** Application are invited from applicants born between dates given as under for the academic session 2024-25, for appearing in Captain Manoj Kumar Pandey UP Sainik School Entrance Examination to be held on 24 Dec 2023 :-

(a) **For Class VI :** 02 July 2012 to 01 January 2015 (both dates inclusive)

(b) **For Class IX :** 02 July 2009 to 01 January 2012 (both dates inclusive)

(iii) Applicants can appear in the exam as per following details:

U P Sainik School, Lucknow – Class 6 (Only Boys) **Class 9 (Boys & Girls)**

U P Sainik School, Gorakhpur – Class 6 (Boys & Girls) **Class 9 (Boys & Girls)**

(iv) Must have passed class V and VIII for admission in class VI and IX respectively by 20 May 2024 from a recognized school.

3. **Reservation:** Out of total vacancies, 27 % of the seats are reserved for OBC, 21 % for SC, 02% for ST and 10 % for EWS-GEN category. **There is only SELF FINANCE SEAT for Class IX Boys' applicant for UP Sainik School, Lucknow. Vimukt Jati will not be considered in the ST category.**

4. **Scheme of Written Examination:** Admission to the school is done through an OMR Based (Objective) Competitive Written Examination.

5. **Interview and Result:** Shortlisted applicants in the written exam on the basis of merit are required to complete their medical exam on the prescribed format of school and then appear for Interview on the laid down dates in the school campus. Final merit list will be prepared on the basis of written exam, medical exam and Interview including reservation policy. Results will be hosted on the school website www.upsainikschool.org.

6. **Examination Centres:** Agra, Ayodhya, Bareilly, Gorakhpur, Jhansi, Meerut, Prayagraj, Varanasi and Lucknow. The applicant appearing for examination may opt for maximum three centres, out of which one may be granted by the school administration. However in case of certain extraordinary situations, some other centre may also be allotted to the applicant besides his/her choice of three centres. Therefore, the final decision of allotting the centre will be a sole prerogative of the school administration. No representation will be accepted.

7. **Availability of Application Form:** Application process with instructions will be available on school website www.upsainikschool.org from 10 Sep 2023 to 25 Oct 2023 with a fee of Rs. 1000/- and with Rs. 2000/- including late fee from 26 Oct 2023 to 05 Nov 2023.

Application form will be submitted ONLINE only and will not be accepted other mean.

MAJOR STEPS IN FILLING THE FORM ARE AS UNDER:-

STEP 1 : ONLINE REGISTRATION – On successful registration, Applicant will get the Username & Password for logging into their dashboard for further steps.

STEP 2 : APPLICATION FORM - Fill the Application Form. All fields should be filled or selected very carefully. Fields having * marks are mandatory. Applicant can edit his/her application any number of times before the successful payment.

STEP 3 : ONLINE PAYMENT - Make Payment. Please recheck your Application form details carefully because after Fee payment, applicant can't edit his/her application form in any way.

STEP 4 : PRINT APPLICATION FORM – Applicant must take the printout of the application form and keep it safe for future references.

STEP 5 : CORRECTION WINDOW – Correction window will open from 08 Nov 2023 to 10 Nov 2023 (1700 Hrs). Applicant can edit the details in the Application form except Name, Class, Mobile No, and E-mail ID.

STEP 6 : PRINT ADMIT CARD - Admit Card will be generated after 10th Dec 2023.

STEP 7 : RESULTS – Applicants can check their Entrance Exam Results.

- **Fee is not refundable in any case.** Applicant must take the printout of the Application form and keep it safe for future references. Applicant will not be able to edit/update his/her Application form after the Fee submission (Except during correction window). Applicant/Guardian will be responsible for any mistake in the Application form.
- **Applicant can download/print Admit card after 05 Dec 2023 by login to their account using their login credentials.** Applicants has to make sure that same recent photo be pasted at the given space on the admit card which was uploaded while filling application form.

Note: Please do submit Online Application Form at an early date to avoid last moment delay/problems in submission due to heavy network traffic.

8. **Application Fee is Rs.1000/-**

Last Date for Application & Payment: 25 Oct 2023 (TILL 1700 HRS ONLY)

Last Date including late fee Rs.2000/- 05 Nov 2023 (TILL 1700 HRS ONLY)

9. **Date of Entrance Examination:** 24 Dec 2023 (Sunday)

10. **Tentative dates for Medical and Interview:** Between 01 Feb to 15 Feb 2023

11. **Tentative dates for Final Result:** Between 25 Feb to 25 Feb 2023

12. **School Fee** Normal school fee is Rupees 35,000/- per annum (excluding other miscellaneous charges). **Enhancement in fee is expected.**

13. **The following documents/certificates to be brought in original and one photocopy for verification at the time of Interview:**

- (a). Domicile certificate of applicant issued by the Competent Authority.
- (b). Caste certificate of applicant (SC/ST/OBC/EWS-GEN) issued by the competent authority.
- (c). Birth Certificate of applicant issued by competent authority.

14. **The following documents/certificates to be submitted at the time of ADMISSION:**

- (a). Transfer Certificate from the school last attended duly countersigned by the District Inspector of school/BSA in original.
- (b). Domicile certificate of applicant issued by the competent authority in original and self-attested copy.
- (c). Caste certificate of applicant (SC/ST/OBC/EWS-GEN) issued by the competent authority in original and self-attested copy.
- (d). Agreement bond on Rs.100/- non judicial stamp.

- (e). Affidavit on Rs.10/- non judicial stamp regarding Anti ragging and domicile.
- (f). Birth Certificate of applicant issued by Nagar Nigam/Nagar Palika/Zila Panchayat Adhikari in original and self-attested copy.
- (g). Self-attested copy of Aadhaar Card of applicant.
- (h). Mark sheet of class VI and VIII for admission in class VII and IX respectively in original.

IMPORTANT INSTRUCTIONS:

(a) **Personal Mobile Number & Correspondence Address of the applicant-** for validations and future correspondence. In case you provide wrong/incorrect mobile number you will not be able to receive the updates.

(b) Please note that Applicant will not be able to edit/update his/her application details after the fee submission. No request for correction in any details of the applicant will be entertained, after the last date of the application (Except during correction window).

(c) The applicant is **not required** to submit the hard copy of the Final Application Form and supporting document(s) to the Captain Manoj Kumar Pandey UP Sainik School, Lucknow.

(d) Applicant should fill the form according to eligibility criteria like Class, Gender, date of birth etc. The applicant is required to bring the Student Identity Card / Bonafide Certificate with photograph (attested by the Head of the Institution) issued by recognised School in which he/she is presently studying at the Examination Centre apart from the Admit Card issued by Captain Manoj Kumar Pandey UP Sainik School, Lucknow for appearing in the examination. The particulars of the applicants would be verified by the Exam Supdt at the examination centre with the photo identity card brought by the applicant vis-à-vis Admit Card issued by Captain Manoj Kumar Pandey UP Sainik School, Lucknow for entrance examination. In case of any mis-match, the applicant will not be allowed to appear for the examination and his candidature will be cancelled. The Exam Supdt would record the same on the attendance sheet against the respective applicant. **There will be no refund of examination fee in such cases.** Admit card contains two section/copy (Applicant's Copy & School's office Copy), of which School's Copy will be mandatory to submit to the invigilator during the written exam.

(e) The parents/applicants should exercise due care while filling up the application form. If on verification or otherwise at any subsequent stage, incorrect entries or some variations are found, then the candidature is liable to be rejected and legal action will be initiated against the guardian.

(f) Verification of eligibility conditions with reference to original documents is taken up only after the applicant has qualified for Interview/Admission and the candidature will be cancelled if any variations found, then the candidature is liable to be rejected and legal action will be initiated against the guardian.

(g) Applicants should also note that once a Date of Birth has been claimed by them and entered in the records of the application form for the purpose of admission, no change will be allowed subsequently on any ground what so ever and the candidature will be cancelled if any variations found with the DOB documents.

Note: For queries related to only registration and fee payment you may contact school office on Mob.No. 7052777795 between 0900 hrs to 1400 hrs on working days only. Sample papers of Entrance Exam will be available on our school website.

**RAJESH RAGHAV
PRINCIPAL
Captain Manoj Kumar Pandey
UP Sainik School, Lucknow**